

# **FAUQUIER COUNTY AIRPORT COMMITTEE**

## **MEETING SUMMARY**

### **REGULAR MEETING**

Monday, February 23, 2004– 5:30 p.m.

Warrenton-Fauquier Airport Conference Room

At 5:30 p.m. a quorum was not present; however, additional member attendance was anticipated. The Chairman of the Airport Committee decided to review agenda items not requiring committee action. The following items were discussed:

- Committee members engaged in a detailed discussion regarding the possibility of renaming the Airport. Questions were raised whether pilots flying in from out of the area would be able to locate the Airport if the “Warrenton” was deleted from the present name of the Airport. The discussion will be brought back to the table when a quorum became present at the meeting.
- Committee members began discussion regarding preparations for the Grand Opening of the Airport after the construction, through Phase III, had been completed.
- Mike Anderson, Airport Manager, noted that work continues on replacement of Hangar doors and the awning, which is 90% complete.
- Tony Hooper presented key items that were discussed in the recent meeting between Fauquier County, Campbell and Paris Engineers, and the Federal Aviation Administration. The items were:
  - Discussion of particular items that need to be addressed in the six year plan being prepared by Campbell and Paris
  - FAA recommended that Fauquier County proceed with final land acquisition of the Humphries property for the Runway Protection Zone (RPZ). Mr. Hooper is currently working with the County Attorney on acquiring this parcel of land.
  - FAA has introduced new technology. The Airport identified as a site for the new Local Wide Augmentation System (LWAS).
  - Future funding needs for the airport – 3<sup>rd</sup> T-hangar site, which Midland Development Corporation plans to build.
  - Long Range plans include:
    - Access road
    - Future t-hangars
    - Maintenance facility
    - New terminal building
    - Fuel storage to include Jet A fuel – The Virginia Department of Aviation has a maximum allotted funding in the amount of \$150,000 for fuel storage. Fauquier County used approximately \$112,000 in the past. In moving towards Jet A fuel, the Committee will need to consider that this will be mostly local funding.
  - The FAA has 12.7 million dollars invested in the Warrenton-Fauquier Airport (1984 to present)
- Mr. Hooper also presented a letter recently received from the Virginia Department of Aviation commending the Airport for being the first in the Commonwealth to submit a

Security Plan/Program. A copy of the letter is attached. The State funding allowance is 90% for security improvements.

- Mr. Hooper also discussed the FBO agreement which is due to expire in December 2004. Preparations for the RFP for the FBO services have begun. Mr. Van Luven requested that Chuck Medvitz work closely with the Operations Subcommittee in preparing for the bidding of the FBO services for the Airport. Additionally, Mr. Van Luven asked that the Committee work towards having the RFP ready to be sent out by July 2004.

At approximately 6:15 p.m. additional members of the Airport Committee arrived and a quorum was now present.

**1. Call to Order:**

The Chairman called the meeting of the Fauquier County Airport Committee to order at 6:15 p.m. on 23 February 2004 in the Warrenton-Fauquier Airport Conference Room, Midland, Virginia. In attendance were:

**Committee (Voting) Members:**

James W. Van Luven  
Charles M. Medvitz  
Willis P. Risdon  
Raymond E. Graham

Center District Representative  
Scott District Representative  
Citizen at Large  
Fauquier County Board of Supervisors  
Cedar Run District

Kenneth W. Hyde

**County Staff:**

Tony Hooper  
Billy Jenkins  
Michael Anderson  
Chrissy Kirby

Assistant County Administrator  
Operations and Support Services  
Acting Airport Manager  
Executive Assistant, County Administration

**Staff:**

Ron Gatewood

Midland Development Corporation

**Absent:**

Bob Newman  
Dennis Hunsberger  
Sparky Lewis  
Rick Gerhardt  
Chad Carper

Airport Tenant/Owner  
Citizen at Large  
Town of Warrenton  
Cedar Run District Representative  
Campbell and Paris Engineers

**Visitors:**

Jennifer Holloway, Warrenton-Fauquier Flight Center  
Ian Brill, Warrenton-Fauquier Flight Center  
Rich Dykes, Owner/Operator  
Tom Silbersiepe, Owner/Operator  
Kathleen Dillan, Owner – Hanger #17  
Bob Fenton, Owner – Hangar #17  
Dave Fields, Straight-Up Aviation  
Ross Dillman, Straight-Up Aviation

**2. Adoption of the Agenda:**

Chuck Medvitz moved and Ray Graham seconded a motion to adopt the agenda as presented. The motion was carried unanimously.

**3. Citizens' Time:**

Tom Silbersiepe requested that the Committee consider adding credit card capabilities for fuel. Mr. Silbersiepe also asked that tenants, owner/operators be kept informed regarding the implementation of the gate/pin# security system.

Richard Bibb indicated that he is quite interested in the future of the Airport and wishes to offer his assistance in reaching the Airport's goal.

**4. Adoption of the Minutes:**

Chuck Medvitz moved and Ray Graham seconded a motion to adopt the February 9, 2004 meeting minutes. The motion was carried unanimously.

**5. Airport Name:**

Jim Van Luven presented the issue of the possibility of renaming the Airport. After additional brief discussions, a motion was made to change the Airport to Fauquier County Airport. The motion did not pass, as Ken Hyde, Chuck Medvitz and Jim Van Luven voted against the renaming of the Airport; with Ray Graham and Willis Risdon voting for the renaming. The name of the Airport will remain as "Warrenton-Fauquier Airport."

**6. Grand Opening Preparations:**

There was no additional discussion.

**7. Update – Airport Manager:**

Mike Anderson had no further information to present.

**8. Update – Campbell and Paris:**

Chad Carper was not present at the meeting. During the discussion time, prior to having a quorum present, Tony Hooper presented updates from the meeting with the FAA and Campbell and Paris.

**9. Update – Tony Hooper:**

Tony Hooper had no additional information to present.

**10. Roundtable:**

Chuck Medvitz requested that since the Capital Plan for the Airport is due to the Virginia Department of Aviation by July/August 2004, he would like to have the Committee review it in May 2004. Mr. Hooper indicated that the plan would be presented to the Committee in April 2004 for their review.

Ron Gatewood requested that the Committee, in the future, continue discussions regarding:

- Fuel Farm
- Wash Rack
- FBO building (type)

Mr. Gatewood indicated that he would like to be provided an update from Campbell and Paris on these issues.

Mr. Hooper brought to the Committee's attention of conflicts in March 2004 with regards to scheduling the next Airport Committee meeting. After a brief discussion, it was decided that the next Airport Committee meeting will be **Monday, April 26, 2004.**

Mr. Medvitz asks that the issue of EMS training for Airport personnel be added to the April 26, 2004 meeting agenda. Mr. Dykes requested that research should be done prior to the April meeting regarding any "Good Samaritan Laws" that may be in effect in Virginia.

With no further business the meeting, Chuck Medvitz moved and Jim Van Luven seconded that the meeting be adjourned at 6:45 p.m.